

## **CSTM *MUSICultures* General Editor – Call for Expressions of Interest**

The Canadian Society for Traditional Music (CSTM) invites expressions of interest for the position of General Editor, or Co-General Editors, of the journal *MUSICultures*. This refereed journal is a digitized, semi-annual publication. *MUSICultures* features original articles in English and French on a wide range of topics in ethnomusicology, traditional music research, and popular music studies. The journal welcomes articles on music in Canadian contexts as well as music in global and transnational contexts.

CSTM will accept expressions of interest for General Editor until May 20, 2019. The General Editor is appointed by a committee of the CSTM Board of Directors and will serve for an initial term of three years with the possibility of a two-year renewal, beginning January 2020. There is no remuneration for this position.

### **Benefits of the Position**

There are a number of benefits to this position, including:

- increased international profile as a scholar;
- opportunity to network with experienced and emerging scholars;
- engagement with cutting-edge research in music;
- acquisition and development of editing, writing, research, communication, and administrative skills (relevant and transferable to many jobs, on grant applications, and for promotion).

### **Expressions of Interest**

The Editor should have the following qualifications and abilities:

- Understanding of the field of ethnomusicology, popular music and cognate disciplines
- Familiarity with CSTM's mission and activities
- Editorial experience
- Fluency in both English and French
- Excellent time management
- Project management and/or administrative experience

The General Editor sits ex-officio on the CSTM Executive Committee, works closely with the treasurer to manage finances, and attends Executive meetings and the Annual General Meetings.

Specific duties include:

- Managing the publication team, which currently includes an assistant editor/copyeditor, a translator, a manager, and three review editors
- Organizing and chairing regular teleconferences of the Editorial Board
- Writing and disseminating calls for papers and current issues
- Planning regular issues and special issues (edited by guest editors)
- Producing issues, which includes reading submissions, soliciting peer reviewers, requesting and arranging author revisions, editing content, liaising with the assistant

editor/copyeditor, liaising with the layout designer, coordinating journal printing and digitization, and arranging mailout of print copies

- Managing the journal's YouTube channel
- Managing the journal's back catalogue of hard copies
- Advising and supporting guest editors
- Applying for a SSHRC journal grant application (once every three years)
- Producing a short annual report, in both written and oral form for the Annual General Meeting

The General Editor will need a computer and familiarity with basic software (Excel, Word, Dropbox). To discuss the position and its requirements, please contact the current General Editor, Heather Sparling ([heather\\_sparling@cbu.ca](mailto:heather_sparling@cbu.ca)), or CSTM Secretary Meghan Forsyth ([mforsyth@mun.ca](mailto:mforsyth@mun.ca)).

### **How to apply:**

Applicants should submit the following documentation in support of their candidacy:

1. A curriculum vitae
2. A cover letter that includes a statement describing: 1) previous editorial and/or administrative experience; 2) assurance that appropriate time will be available; 3) a brief narrative of their training and experience in ethnomusicology, popular music, and/or cognate disciplines; 4) any institutional support for the position (e.g., administrative or financial)
3. Names and contact information for three referees who can testify to the applicant's qualifications.

To apply, please send these materials to Dr. Meghan Forsyth, CSTM Secretary [mforsyth@mun.ca](mailto:mforsyth@mun.ca).

Applicants must be current members of the Canadian Society for Traditional Music at the time of application and retain membership throughout their term of service. CSTM welcomes recommendations from Society members and encourages expressions of interest from women and minorities.